



22nd Annual MEC Vendor Fair

April 14, 2010

Dear Vendor

You are cordially invited to join us for the **22nd Annual MEC Vendor Fair on Wednesday, April 14, 2010**. The event will be held in the main auditorium of the Aladdin Temple, 3850 Stelzer Road, Columbus.

This year's event promises to be even bigger and better! Don't miss this valuable opportunity to showcase your products and services and network with potential customers from more than 180 MEC member districts and organizations.

Booth rental of \$325.00 is the same as last year and includes two six foot covered tables and two box lunches. Please make your lunch selection on the enclosed Vendor Registration form, and indicate any special requirements (i.e. electricity for fryers, heat lamps, etc.) MEC will make every effort to meet your requirements. **In order to alleviate electricity usage issues, we ask that you limit electricity needs as much as possible.**

The auditorium will be available for vendor set-up at 8:00 a.m. MEC Member school personnel will be in attendance between 11:00 a.m. and 5:00 p.m.

Space is available on a first-come, first-served basis, so early registration is strongly encouraged. Early registration also insures that your company's information will be included in our promotional materials. *(Please note that MEC reserves the right to select vendors to balance products shown and will give preference to companies that are currently under contract to MEC.)*

Refreshments and door prizes will be provided. We would greatly appreciate any door prize contribution your company would be willing to make.

If you have any questions, please contact Nancy Streepy at 614.934.6525 (e-mail nstreepy@mail.mecdc.org) or me at 614.473-8300 (e-mail rmiller@mail.mecdc.org).

We look forward to seeing you on April 14!

Sincerely,

Ronald L. Miller
Executive Director

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Enclosure

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