



Metropolitan Educational Council
Data Release Form

The _____ School District hereby authorizes the Metropolitan Educational Council (MEC) to release the specified District data to the vendor contact below. The specified data is indicated on the attached sheet. This release authorization will be in effect for the school year _____. The District acknowledges that MEC is not responsible for the accuracy or security of the data.

Authorized Signature: _____

Print Name: _____

Title: _____

Date: _____

Print Name of District Contact for this project: _____

Vendor Contact (VC) Information:

Name of Company: _____

Name of Contact: _____

Contact Email Address: _____

Contact Phone Number: _____

- 1) How will the VC receive the data?
 VC will retrieve the data (pull). MEC will push the data to the VC. Physical Media
 Cornucopia (skip 2 -5 below) – Must be a registered Cornucopia vendor.
- 2) What security method will be used to protect data transmission?
 SFTP FTPS HTTPS (Pull Only) FTP/SSL (Push Only)
- 3) Frequency of data delivery?
 Daily Weekly Monthly

If weekly or monthly, please indicate the day of the week or date (monthly) desired:

4) Requested time of day the data will be available: _____

5) If MEC Pushed, what is the destination IP address or hostname: _____